25X1

Copy 5 of 5

12 January 1956

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH

: Monotary Branch

25X1

25X1

SUBJECT

- Travel Claim for Period 1 September - 15 Howember 1955

1. It is requested that subject employee's likel account be eredited in the amount of \$458.10 to liquidate the balance of his account and that a check for \$102.90 be drawn in favor of Please send the check to Room 2010, Quarters Eye, for delivery to payee.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorised certifying officer in the amount of \$561.00. This expense is properly chargeable as follows:

TRAVEL ORDER NO. ALLOTTENT STEDIL OBJECT CLASS AMOUNT
POS-DCI-Proj 33-56 6-3006-30-010 02-1 \$ 561.00

3. The Security Office requests that this woucher not be released through normal administrative channels.

25X1

Authorised Certifying Officer Project Comptroller

Distribution:

Okl - Addressee

3 - Voucher file

4 - Proj Pers file

5 - Chrono

JHSJr/c

001081030

. Karabas